



**Los Angeles Unified School District
Le Conte Middle School
English Learner Advisory Committee (ELAC)
Minutes**

<https://lausd.zoom.us/j/88554470026>

& Parent Center *Centro de Padres*

Wednesday, January 29, 2025

10:30 a.m.

Spanish oral interpretation provided by: Juan Romero, TSP Advisor

Written translation by: Juan Romero, TSP Advisor

I. WELCOME | CALL TO ORDER:

1. Alma Alvarado, Chairperson, welcomed the committee and the public.
2. The meeting was called to order at 9:05 a.m. by Alma Alvarado, Chairperson.

II. FLAG SALUTE:

The Pledge of Allegiance was led by Alma Alvarado, Chairperson.

III. PUBLIC COMMENT:

1. An opportunity was given for members of the public to address the committee.
2. The public was allowed a limit of 2 minutes per speaker to address the committee.
3. No members of the public addressed the committee.

IV. ROLL CALL | ESTABLISH QUORUM:

ELAC Roster			Present	Not Present
Alma	Alvarado	Chairperson	Present	
Monica	Arrazola	Vice Chairperson	Present	
Glenda	Flores	Secretary	Present	
Sare	Canjura	Vice Chairperson	Present	
Maria Isabel	Gonzalez	Member	Present	
Maria	Baltazar	Member	Present	
Eloisa	Nunez Garcia	Member		Not Present

1. Roll call was conducted by Glenda Flores, Secretary.
2. The quorum was established.

V. REVIEW AND APPROVAL OF MINUTES (ACTION):

1. Juan Romero, TSP Advisor, handed out the minutes to ELAC members in attendance and shared them on the Zoom screen with ELAC members participating via Zoom.
2. The members were given time to read the minutes in silence.
3. No changes were made.
4. A motion to accept the minutes was made by *Maria Isabel Gonzalez, member*.
5. The motion was seconded by *Alma Alvarado, member*.
6. The results were 6 in favor, 0 opposed and 0 abstained.



7. The motion carried.

VI. PRESENTATIONS

1. Juan Romero, TSP Advisor, presented the draft version of the 2025–2026 SPSA and measurable goals. Data was presented to describe the goals and instructional needs of the English Learners were discussed. A question-and-answer session followed.
2. In addition, actions, and tasks to build parent and family of English Learners’ capacity and partnership included in the SPSAs goals were presented. A question-and-answer session followed.
3. Juan Romero, TSP Advisor, presented the 2025–2026 *Title I Budget (7S046 & 7E046)*, their allocation amounts, and their purpose. He asked for feedback. Information/handouts were shared with ELAC members and the members of the public. A question-and-answer session followed.
4. Juan Romero, TSP Advisor, presented the 2025–2026 *MMAL Coach 7T197* budget, the allocation amount, its purpose, and allowable expenditure. A question-and-answer session followed.
5. Juan Romero, TSP Advisor, presented the 2025–2026 *MS Literacy Interventionist 7501T* position, its purpose, and explained that the district would cover the cost. A question-and-answer session followed.

VII. NEW BUSINESS:

● **REVIEW SSC RESPONSE TO ELAC RECOMMENDATION(S)**

Juan Romero, TSP Advisor, informed the ELAC that SSC had the following response to the committee’s recommendation on:

ELAC recommends that the school encourage academically successful students who are interested in volunteering to assist peers who are struggling.

- The SSC supported ELAC’s recommendation, stating it was an excellent idea. The SSC committed to developing a system to implement the recommendation effective.

A question-and-answer session followed.

● **MAKE ELAC RECOMMENDATION(S) TO SSC (ACTION)**



1. **ELAC recommends that the school provide annual first aid training to equip parents with the necessary skills to respond effectively in emergency situations.**
2. **ELAC recommends that Le Conte provide additional workshops to help parents effectively navigate the Parent Portal.**

Maria Isabel Gonzalez, member, made a motion to **accept the ELAC recommendations to the School Site Council as presented.**

The motion was seconded by Monica Arrazola, member.
 The results were 6 in favor, 0 opposed and 0 abstentions.
 The motion carried.

- **MAKE RECOMMENDATION(S) TO SSC ON 2025–2026 SPSA (ACTION)**

Information regarding the presented draft of the 2025–2026 SPSA was reviewed. Discussion was held regarding the EL data presented and the following strategies, actions and tasks outlined in the EL Programs section of the SPSA.

An opportunity was given to provide feedback and make final recommendations before a vote was taken.

Monica Arrazola, member, made a motion to **recommend to the School Site Council to approve the 2025–2026 SPSA as presented.**

The motion was seconded by Alma Alvarado, member.
 The results were 6 in favor, 0 opposed and 0 abstentions.
 The motion carried.

- **MAKE RECOMMENDATION TO SSC ON 2024–2025 TITLE III 7T197 BUDGET (ACTION)**

Information regarding the Title III 7T197 budget was reviewed.

Total 7T197 Allocation:	\$120,044
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The following activity/budget item(s) were discussed.

***NOTE: IF APPLICABLE, MMAL Coach**
 The position of MMLA Coach is funded under MMED budget by Local District Central. The ELAC recommendation is to accept or decline the position of Title III Coach provided by the local school district.

Based on discussion regarding EL data and the need for EL support services, the ELAC accepted the use of MMED allocation for the MMAL Coach to:



Support the monitoring and implementation of comprehensive instructional programs in and through the academic content areas.

Members discussed the proposed position. An opportunity was given to provide feedback, ask questions, and make final recommendations before a vote was taken.

Sara Canjura, member, made a motion to recommend to the School Site Council to accept the use of the 2025–2026 MMAL Coach Budget to fund Barbara Zeig as a MMALC.

The motion was seconded by Alma Alvarado, member.
The results were 6 in favor, 0 opposed and 0 abstentions. The motion carried.

VIII. ANNOUNCEMENTS

Juan Romero, TSP Advisor announced the following items:

- Next ELAC meeting on Wednesday, February 19, 2025.
- SSC Meeting will be on Thursday January 30, 2025 @3:30p.m.

IX. ADJOURNMENT (ACTION)

- a. A motion to adjourn the meeting was made by *Monica Arrazola, member.*
- b. The motion was seconded by *Maria Isabel Gonzalez, member.*
- c. The results were 6 in favor, 0 opposed and 0 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 10:01 a.m.

These minutes were submitted by Glenda Flores, secretary and were distributed to every member.